

Privacy Policy for Parker Jones Group Limited & Parker Jones Recruitment Solutions Limited – 1st April 2024

At Parker Jones Group Limited & Parker Jones Recruitment Solutions Limited, we take the privacy and security of your personal information very seriously. This Privacy Policy outlines the types of personal information we collect, how we use that information, who we share it with, and the measures we take to protect your privacy.

Personal Information We Collect

We may collect personal information about you when you:

- Submit your CV and other application materials to us
- Complete online forms on our website
- Register for job alerts or other recruitment services
- Participate in surveys, contests, or other promotions
- Contact us via phone, email, or other communication methods

The types of personal information we may collect include:

- Your name, address, and contact details
- Your employment history and qualifications
- Your immigration status
- Your financial information (such as salary and benefits)
- Information about your current employment (such as job title and employer)
- Information about your skills and preferences
- Other information relevant to your job search

How We Use Your Personal Information

We may use your personal information for the following purposes:

- To provide recruitment services to you and match you with potential employers
- To communicate with you about job opportunities and related services
- To conduct market research and improve our recruitment services
- To comply with legal and regulatory requirements
- Who We Share Your Personal Information With

We may share your personal information with:

- Potential employers and clients who are interested in your candidacy

- Third-party service providers who assist us with our recruitment services (such as background check providers)
- Legal and regulatory authorities when required by law
- We do not sell, rent, or otherwise disclose your personal information to third parties for their own marketing purposes.

Protecting Your Personal Information

We take appropriate measures to protect your personal information from unauthorized access, use, disclosure, alteration, and destruction. These measures include:

- Physical security measures (such as locked cabinets)
- Technological security measures (such as firewalls and encryption)
- Administrative security measures (such as access controls and employee training)
- Your Rights

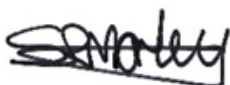
You have the right to:

- Access your personal information and request corrections
- Object to the processing of your personal information
- Request the deletion of your personal information
- Request a copy of your personal information in a structured, machine-readable format
- Withdraw your consent to the processing of your personal information (where applicable)

If you have any questions or concerns about how we collect, use, or disclose your personal information, please contact us at support@parkerjonesgroup.com

Changes to this Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or legal obligations. We will post the revised Privacy Policy on our website and update the "Effective Date" at the top of this page.



Stephen Morley

Director

www.parkerjonesgroup.com

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V.A.T Registration Number: 334 3959 83

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